

Meeting Minutes

IRWA Region 3 Fall Forum Friday, October 20, 2006 Kansas City, MO

Meeting called to order at 8:45 a.m., by Jack Holt, SR/WA, Region 3 Chair

Welcome remarks from Melissa Wurtz, Chapter 5

Officer roll call was taken and all chapters were present.

Region Secretary/Treasurer Report - Rita Rasmussen

Balance of \$4,136.76 includes remaining IEC Campaign Fund balance of \$2,167.91

Vote to approve

Introductions – all attendees

Chapter Reports

See Chapter Reports on line www.irwaregion3.org

Spring Forum-2007 Information

Hosted by Chapter 37

Friday, April 27, 2007 (tentative) at Downtown St Louis

Auction Thursday evening (tentative)

More information to follow

Membership Recruitment Video

Attendees viewed the IRWA Membership Recruitment Video

Video is now on-line www.irwaonline.org

It was suggested IRWA consider playing the video continuously at the IRWA Membership booth during the APWA Conference.

Region Education Report – Craig Poorker

IRWA HQ is worried about the number of students and dollars being made. Training Manual has been refined requiring course coordinators to take a 90 minute class to become certified. The course coordinator gets the class for free, if certified, to give incentive for coordinator to work on more attendance. HQ wants Regions, or at least geographical areas, to put on all core courses every 3 years. HQ will not accept classes unless it is submitted to the Region Vice Chair. If the course is in conflict with another course within the region, the course could be cancelled or rescheduled. Recommend chapter education chairs take coordinator course as well. This all takes effect the first part of the year (2007). No charge to take the coordinator course.

The latest version of “Principles & Right of Way Textbook” can be downloaded from the IRWA website.

If the Chapters need assistance with promoting course, the Region Vice Chair can assist by sending a broadcast e-mail. Headquarters is working on membership list access to Region Vice Chairs and other chapter officers. Be aware the E-broadcast may be identified by server as junk mail.

Problems: Coordinators not receiving materials until the day before the class. The on-line registration sometimes doesn't accept credit cards.

Candidates for Professional of the Year-2006

Chapter 5 - None

Chapter 20 – Craig Knudsen, SR/WA

Chapter 37 – Ashleigh Robison, SR/WA

Chapter 41 – Bernie Banker, SR/WA, R/W-RAC

Chapter 72 – Mike Murray, R/W-NAC

Chapter 78 – Chris Pawloski

Talking Points

Jack Holt reviewed with attendees

Talking Points may be viewed online at www.irwaregion3.org

Chapter Financials

A reminder to Region 3 Chapters that the financial reports are due to HQ on March 15, 2007.

International Committee Reports (view reports on line www.irwaregion3.org)

Asset Management – Report given by Cynthia Gan

The IAMC had 2 sessions in Denver. The IAMC will meet again after PRES in February. The IAMC has 3 region openings. Jack Holt has volunteered to be the incoming Region 3 Representative for the IAMC.

Environment – Curt Proud

Course 601 is new.

LPA – Report given by Ashleigh Robison.

The ILPAC sponsored 7 sessions and the mobile workshop at the Denver Conference. They were well attended. No plans to do another mobile workshop in Sacramento however the committee has seven sessions (2 co-sponsored with other committees) planned for Sacramento. The ILPAC assisted in hosting a membership booth at APWA in KC. The ILPAC has put together a 1 day hot topic session. The committee is looking for at large members. Next committee meeting is February 16 in Dallas after PRES.

Nominations and Elections – Nancy Halvorson

Applications for Chapter Professional of the Year to Jack by December 1, 2006. Applications can be found on HQ website. Region officers' elections to be held at the Spring 2007 Forum. Chair - Craig Poorker; Vice Chair – Rita Rasmussen; and Randy DeGeorge and Chris Pawloski nominees for Sec/Treasurer.

Pipeline – Marvin DeJear

Committee met October 1, 2006 and will meet again January 18, 2007 in San Diego.

Professional Development – Ed Opstein

Changes involved in Association with courses, facilitator requirements, course coordinator qualifications. Ed is involved daily in education issues. It is a very exciting time. The association is developing new courses and making changes. The committee met in September and established 6 new task forces dealing with education issues, all kinds of programs to refine and reshape progress. Members shift to discipline instead of Region. Focus of course is purely on professional development of association not just regional.

Relocation – No Report

Survey – No Report

Transportation - Don Corrigan

The ITC sponsored 10 sessions, 3 sessions were co-sponsored with other committees. The ITC is looking for speakers for the 2007 conference. ITC is doing a lot of outreach by E-mail broadcast. The ITC needs a Chapter 5 representative. ITC is working on website.

Utilities – Report given by Randy DeGeorge

Randy is the new Region 3 Representative. The committee met in Sept. 2006 to establish sessions. Focus on Eminent Domain legislative changes. Next meeting in February after PRES. Addressing membership. The committee has 3 new region reps, additional at large members. Creating industrial contacts. The Utility Committee is being highlighted in the next issue of *Right of Way*.

Valuation – Report given by Bernie Banker

The Committee met in Denver. The committee is bringing in quality speakers for 2007. Important to partner with other committees on sessions. Would like to find resources to help fund speaker.

Education Foundation – Report given by Bruce Reed

- RWIEF has 3 meetings a year, the last meeting was held in Memphis
- RWIEF has expanded members from 8-10
- The figures are not in yet for the 2006 Golf Tournament
- The auction brought in \$13,145
- Total assets are \$1,163,756.60, with \$180,982.93 in liabilities
- Raised \$40,000 in memory of Howard Armstrong
- Website is up and running with plans to expand.
- Possibility of looking at credit card donations
- New Chapter of the year award - Tammy and Steve Benson donated \$10,500 to start fund. Criteria being changed.
- New Membership Video and Brochure
- Education summit recommendations: 13 courses completed, rest by February 2008. Only attorneys can teach law courses after February 1, 2007.
- Suggest each chapter donate \$2,000 a year.

- The Denver Conference is the first year all Region 3 chapters did not donate to the golf tournament. However, Region 3 donated most \$ out of all Regions.
- 7900 IRWA members to date
- Recommend someone from RWEIF go to each Region Fall Forum to inform members of RWEIF

Fall Forum 2007 Information

Iowa Chapter 41 hosting the 2007 Fall Forum
 Location in Perry, Iowa (30 minutes west of Des Moines) at the Hotel Pattee.
 See website at www.hotelpattee.com
 Ethics Course planned in coordination with the Fall Forum

Election of Officers

Encourage chapters to get voting members to the Spring Forum
 Each chapter has 3 votes (1-President and 1 per Director)
 Tie is broke by the Region Chair
 Candidates for the Region 3 Sec/Treas: Randy DeGeorge and Chris Pawloski

Chapter Installation Banquet Schedule

Chapter 5 – December 8, 2006 (luncheon)
 Chapter 20 – January 17, 2007 (afternoon)
 Chapter 41 – December 1, 2006 (morning and afternoon)
 Chapter 37 – to be determined (January on a Saturday evening)
 Chapter 72 – February 2, 2007 (morning)
 Chapter 78 – January 20, 2007 (dinner)

Open Forum

Reminder for Chapters to pay dues at the 2007 Spring Forum
 Chapter 5 donates \$1,000.00 to RWIEF on behalf of the late Rick Wurtz

Door Prize

2 drawings of \$50 each to Kelly Suko and Ed Opstein

Meeting Adjourned