

Meeting Minutes

IRWA Region 3 Spring Forum Friday, April 27, 2007 St Louis, MO

Meeting called to order at 8:30 a.m., by Jack Holt, SR/WA, Region 3 Chair

Welcome remarks from Cynthia Gan, Chapter 37

Officer roll call was taken and all chapters with officers present for voting. Every Chapter President is present.

Introductions – IEC Secretary/Treasurer, Juan Zaragosa, SR/WA

Region Secretary/Treasurer Report - Rita Rasmussen

Balance of \$3,864.96

Vote to approve

Chapter Reports

See Chapter Reports on line www.irwaregion3.org

International Committee Reports (view reports on line www.irwaregion3.org)

Asset Management – Report given by Cynthia Gan

The IAMC met in Dallas. The Chair organizes conference calls with committee members. The committee has two vacant positions within Region 4 and 8. The committee is sponsoring two sessions at the conference.

Environment – No Report

LPA – Report given by Rita Rasmussen in Ashleigh Robison's absence.

The ILPAC met in Dallas in February. The ILPAC is sponsoring 6 sessions in Sacramento, two sessions are co-sponsored. The ILPAC is assisting the marketing committee on identifying allied associations. The session "When Public Agencies Collide" may be developed into a 1-day course or Hot Topic session. The committee contributed responses to the article "How Has the Kelo Decision Impacted Your Industry or Projects?"

Nominations and Elections – Nancy Halvorson

International Slate of Officers for 2007/2008:

Jim Struble, SR/WA – International President

Faith Roland, SR/WA – International President Elect

Sandy Grigg, SR/WA – International Vice President/Treasurer

Juan Zaragosa, SR/WA – International Secretary

Ken Davis, SR/WA – International Executive Committee Member

Frank C. Balfour Award Nominees:

Sue Finley, SR/WA: Chapter 8, Region 2

Eric Finn: Chapter 29, Region 8

Bernie Lee, SR/WA: Chapter 45, Region 7

Lee Satterfield Hamre, SR/WA: Chapter 6, Region 9

Samantha Strangman, SR/WA: Chapter 31, Region 6

No one nominated from Region 3
SARPA Scholarship Award:
Unclaimed

Directors to sign in Monday morning at the Region Caucus, deadline is Wednesday. The packet will be posted on website.

Resolutions: INEC concerned they will not have the checks and balances for review process. The INEC needs to gather more information before it is passed. The recommendation is for the INEC to recommend everyone equally running for the IEC instead of recommending one person as in the past.

Regarding Membership Dues: billing dues will remain on calendar year, dues are prorated through the year for new members, however the last quarter is free.

The 2007-2008 Region slate of officers are: Craig Poorker, Chair; Rita Rasmussen, Vice Chair; and Chris Pawloski and Randy DeGeorge candidates for Secretary/Treasurer. Anyone can run from the floor and votes will be counted by Nancy Halvorson and Rita Rasmussen.

Pipeline – Report given by Marvin DeJear

The Committee met last week and is putting on several sessions in Sacramento. The Pipeline Committee to donate to the RWIEF.

Professional Development – No Report

Relocation – Met in Dallas in February. Continued problem with outdated questions on SR/WA exam. FHWA posted its latest revisions on their website.

Survey – No Report

Transportation – See Region 3 Website for Report

Utilities – Report given by Randy DeGeorge

Committee met in Dallas with 13 members present. Discussed how they might start classes for design utilities. Not a lot out there for courses in Utilities discipline. The committee is hosting five sessions in Sacramento.

Valuation – Report given by Bernie Banker

The committee discussed in Dallas aligning the committee with other groups. The Committee is hosting seven sessions in Sacramento, with a couple co-sponsored with other committees.

Education Seminar Hosted by Chapter 20 – Joanie Miller

“Right of Way Acquisition In An Environment of Power Demand Growth and Legislative Mandates,” – a 1½ day class to be held August 6th & 7th, 2007 in Stillwater, Minnesota. Riverboat cruise scheduled Monday evening. Information posted on Region 3 website. Some proceeds from seminar are going to RWEIF.

Region Education Report – Craig Poorker

- Region Vice Chair is charged with overseeing education aspects for Region 3, and works with chapters on education. Received some schedules for 2008/09 already. View Region website for courses. Members receive e-mails from HQ listing all Region 3 courses. Some are tentative. Contact Education Chair and Region vice Chair before canceling a class. See Region 3 Vice Chair for ideas to promote class. Decide by two weeks before class if need to cancel. Don't always rely on HQ; send post cards and e-mails, or make phone calls. The Vice Chair contacts coordinators before classes to see how it's going. Courses 103 and 215 are available on-line.

- Mark Boettcher expressed concerns with what the incentive is to put on course when registration is low because they are offered on-line. Appraisal Institute gives net profit to local chapters for member taking course on-line. This issue needs to be addressed in IRWA. People prefer attending a course than taking the course on-line.
- Juan stated that HQ does not receive proceeds from non-IRWA courses. However, members are not required to send HQ any proceeds although IRWA logo is used.
- Course Coordinator Certification: 5 people attending Region meeting are now certified. The course takes 45 minutes. There is a slide show presentation with a short exam at the end. Highly recommend that members take the course. Suggested that chapters encourage education chairs attend the Region Forum.
- Use IRWA website to find Region 3 courses. It works well. HQs will send only one e-mail per month of all Region courses. This is the only blast on your course.
- Heather Morris is the new IRWA Education Coordinator. The course coordinator can get course brochures and send out themselves. Chapters need to take a more active role in promoting courses.
- Pricing: HQ has suggested pricing for courses. Chapters can lower price if they desire. Negotiate fee with instructor and consider holding class in free room.
- Mark Boettcher says that USPAP-local provider putting on courses cheaper than IRWA.
- Check with IRWA and instructor to make sure they are qualified to instruct. Some instructors will do a class for expenses only.

Election of Officers

Chris Pawloski and Randy DeGeorge gave their candidate statements for 2007-08 Region 3 Secretary/Treasurer. Votes taken and counted. Randy DeGeorge voted the new Region 3 Secretary/Treasurer.

Region Chair Report – Jack Holt

- The Region Chair meeting was held in Dallas in February with the IEC.
- Region 3 is one of the few Regions with competition running for office.
- Many of the regions are having problems with attendance to region meetings. It was suggested the chapters bring their Treasurer and Education Chair or Course Coordinators to the Region meetings.
- Utilize IRWA Recruitment Video. Encourage Joint Chapter meetings and courses.
- IRWA may consider a Region Website Award.
- Bringing Region Chairs into governance is working well. A joint meeting with region chairs and committee chairs will improve communication.
- IRWA will be hiring a new EVP. Goal is to have a new EVP by October. Interviewing qualified candidates after Sacramento in July. Using Executive Search Consultant. IRWA is 3.8 million dollar corporation; therefore, it's going to require a special person. Send thoughts and suggestions to Juan Zaragosa about EVP.
- Eleven Region 3 Spring Forum attendees will be attending the Sacramento Conference. The Region 3 Caucus will be Monday morning at 7 a.m. Encourage

- to attend. Directors to sign in Monday morning. Check-in for the Board of Directors meeting is at 1:15 on Wednesday.
- Four cities are in running for 2012 conference location: Anaheim, Reno, Charleston, and Seattle.

2007 Region 3 Fall Forum – Bernie Banker

Chapter 41 is hosting Fall Forum in Riverside, Iowa. Ethics course to be held October 11th with a social event that evening. Meeting is October 12. See Region 3 Website for further information.

IRWA Talking Points – Jack Holt

Jack Holt reviewed with Attendees

Talking Points may be viewed online at www.irwaregion3.org

Region 3 Website Appreciation Award

Vicki Elscott presented with a gift for managing Region 3 website.

Professional of the Year-2005

Congratulations to Bernie Banker, SR/WA, RW/RAC

Education Foundation – Report given by Bruce Reed

- Provides funding for IRWA courses. Budget provides funding and foundation for courses. 2004/05 Education Summit Idea – funding for survey – where are we going? IEC asked for \$425,000 to get it done. 41% in rewrites and 62% funds dedicated to class. Funding comes from members.
- In 2006, \$28,000 came from donation with membership dues. Encourage members to donate at renewals.
- Funding comes from auction and golf tournament at Annual Conferences. Last year \$13,000 from auction and \$25,000 from golf tournament. Doing raffle tickets this year, half goes to RWIEF.
- Requesting 100% donation to golf tournament from Region 3.
- Suggestions to increase funding: Legacy, annual auction and golf tournament.
- Indicate chapters who donated within Region when sending check.
- Chapter 41 donated \$500 to RWIEF.
- Chapter 78 matched donation of \$500 to RWIEF.
- Region 3 Auction raised \$1,000.00 and donated to RWIEF.

Children's Book Drive

Requesting members donate books again at Sacramento Conference.

Door Prize

2 drawings of \$50.00 each to Paul Gustafson and Nancy Halvorson
Meeting Adjourned

*Minutes submitted by Rita Rasmussen, SR/WA
Region 3 Secretary/Treasurer*