



# The Heartlander

The Spirit of the Heartland - Chapter 41

February 2003

## Calendar of Events

### CHAPTER 41 QUARTERLY MEETING

PLACE TIC TOC, BOONE (SEE PAGE 13)

DATE & TIME MARCH 13, 2003, 5:00 P.M.

### REGION 3 FORUMS

SPRING KANSAS CITY -- APRIL 11, 2003

FALL OMAHA -- OCTOBER 10, 2003

### INTERNATIONAL EDUCATION CONFERENCE

PLACE KANSAS CITY

DATE JUNE 15 – 19, 2003

### DEADLINES & UPCOMING EVENTS

FEBRUARY 28 – IRWA DUES

MARCH 1 – DEADLINE FOR EARLY REGISTRATION

ANNUAL INTL. EDUCATION CONFERENCE

APRIL – SRWA REVIEW & COURSE 803

MAY – COURSE 700

AUGUST – COURSE 802

SEPTEMBER – COURSE 901 & 902

NOVEMBER – 200 SERIES COURSE

### **PAY YOUR DUES EARLY & SAVE**

After February 28 a 10% late fee will be imposed on dues still unpaid. On April 15 an additional \$50 reinstatement fee will be charged.

### INSIDE THIS ISSUE

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## President's Message

President Bernard B. Banker, SR/WA, R/W-RAC

Happy New Year to everyone in The Spirit of the Heartland, Iowa Chapter 41! This coming year promises to be challenging, yet exciting and a great opportunity for our chapter to "strut our stuff" in Kansas City.

Last December's meeting and banquet was well attended and many friendships were renewed. The facility was excellent, the dinner was tasty, the entertainment was perfect and the gift exchange was fun. Thanks to everyone who worked on making it a quality time and especially to everyone who made the effort to attend.

I have been working on appointments to Chapter Committees and a big thank you to those who stepped forward and volunteered to serve. In my January 8<sup>th</sup> email I attached an excerpt from the Leadership Manual, which described the various committee functions. This year we added "Legislative Review", "Audit" and "Public Awareness-Publicity". Elsewhere in this newsletter is a listing of committee appointments and remaining vacancies. Please consider serving your chapter by volunteering.

There is a lot of work to accomplish before Tuesday, June 17<sup>th</sup> for the 2003 Education Foundation auction. Nancy Halvorson, Rita Rasmussen and Bob Dahlgren have been working feverishly to lay the groundwork for a successful auction. We need to assist these folks as much as possible, both now and in Kansas City. At our March meeting Nancy will provide an update of their activities and remaining needs.

Vicki Elscott, Nancy Halvorson's daughter has graciously volunteered to construct a website for our chapter at no cost. We will incur a cost of \$13 for the domain name and \$10 a month for hosting the site. This is a small price for the exposure our chapter will receive.

Continued on Page 2

Continued from Page 1

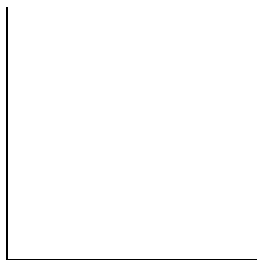
We have located fourteen other IRWA chapter websites and a list is posted elsewhere in the newsletter for your reference. Please visit them and let us know what sort of features you would like to see on our site.

If facilities are available, we hope to have a demonstration of what has been developed to date, at our March meeting. Once the website is completed our address will probably be: "www.irwa41.org". Unlike many other websites, this address is very easy to remember and an excellent way to share chapter information and attract new members.

I hope you have enjoyed reading the Board Briefs sent to us bi-monthly from Kerry Stackpole, Interim Executive Vice President, at International. Mr. Stackpole is such an enthusiastic, positive, upbeat person and brings so much to our organization, if only for a short period of time. I would hope we can select someone like him.....or perhaps him?

The January/February issue of right of way magazine includes many good articles. This magazine has improved so much over the past couple of years. It is truly a quality publication. Kudos to those responsible! The supplement for the conference in Kansas City provides a tentative schedule of events and activities. I can hardly wait for it to begin.

We have a lot of work to do at our March meeting. Please plan to attend, as we need your ideas and participation. See you then!



Shirt...  
See Page 6

## International Right of Way Association Chapter Websites

<u>Chapter</u>	<u>Location</u>	<u>Address</u>
3	Oregon	<a href="http://www.irwachapter3.org">www.irwachapter3.org</a> ,
8	Texas	<a href="http://www.irwachapter8.org">www.irwachapter8.org</a>
14	Maryland, Virginia, D.C.	<a href="http://www.irwapotomacchapter14.org">www.irwapotomacchapter14.org</a>
16	New England	<a href="http://www.nechapter16.com">www.nechapter16.com</a> ,
20	Minnesota	<a href="http://www.irwachapter20.net">www.irwachapter20.net</a>
25	Kentucky	<a href="http://www.irwa25.org">www.irwa25.org</a>
28	Arizona	<a href="http://www.irwaaz.com">www.irwaaz.com</a>
29	Ontario	<a href="http://www.irwachapter29.org">www.irwachapter29.org</a>
31	Carolinas	<a href="http://www.irwa31.com">www.irwa31.com</a>
37	Missouri	<a href="http://www.irwa37.org">www.irwa37.org</a>
46	Nevada	<a href="http://www.irwachapter46.org">www.irwachapter46.org</a>
48	Alberta	<a href="http://www.irwa48.org">www.irwa48.org</a>
57	California	<a href="http://www.irwachapter57.org">www.irwachapter57.org</a>
74	Texas	<a href="http://www.irwa74austin.org">www.irwa74austin.org</a>



### TREASURER'S REPORT

Treasurer Steve Chapman,  
SRWA, RW-RAC

#### Fourth Quarter Report

Income	\$ 9,119.34
Expenses	<u>9,297.54</u>
<b>Net Income</b>	<b>(\$ 178.20)</b>
Current Cash Balance	\$24,089.41
Long Term Obligations	<u>61.00</u>
<b>Net Balance</b>	<b>\$24,028.41</b>



*Alvin V. Kay, SR/WA*



Chapter 41 Charter Member, Alvin (Al) V. Kay, SR/WA is retired (as of January 1, 1998) Right of Way Administrator of MidAmerican Energy Company.

Al previously held each office in Chapter 41; including our 16<sup>th</sup> President in 1978, and he served as International Director in 1979 and 1980. He was also the Right of Way Professional of the Year in 1983.

Al has spent 42 years in the Right of Way field, and all of those years as a member of IRWA.

"My first involvement with the IRWA was in 1960 with Chapter 5 in Kansas City. I became a charter member when Chapter 41 was formed in 1963. At that time it was known as Iowa-Nebraska chapter. The exposure to the various members from both states as well as the National Convention were very informative years and helpful in the right-of-way profession. But the greatest asset are the many friends and acquaintances that I have today because of that exposure."

Al, and his wife Donna live in Sioux City and have been married for "48 plus years". They have three children and four grandchildren.

*Kenneth Boatright*



Ken Boatright is employed by the City of Des Moines in the Engineering Department as a Real Estate Appraiser. He manages the appraisal assignments as they are needed for right of way acquisitions, economic development projects and airport expansion needs. Most of his valuation work is for the disposition of city properties such as alleys and vacant parcels.

After five years in the Right of Way field, Ken will soon be a candidate for the Appraisal Certification through IRWA, and has only to "challenge the Course 400 exam" to complete the educational requirement. Congratulations, and good luck, Ken.

"IRWA membership has been very helpful in transitioning to the right of way profession after many years of other types of appraisal. There are a lot of fine people involved and I've enjoyed meeting you all. I've taken several courses but I particularly enjoyed 401, Partial Acquisitions. A highlight of our chapter meetings was the tour of the Paramount Theatre in Cedar Rapids (oh yes, and winning the \$50 once). I've recruited three other appraisers for membership so I must think it's a pretty good organization."

Ken likes great books, fine food, good wine, traveling (his favorite place so far is Italy), camping, gardening, renovating, general puttering and "garlic"!

Would you like to be in an Upcoming Spotlight?

Please email me ([shelly.whiteing@dot.state.ia.us](mailto:shelly.whiteing@dot.state.ia.us))

or offer to "Smile for the Camera" at our next meeting.

This month's Spotlight continues on Page 4.

## Kenneth Schwarz, SR/WA



Ken Schwarz, SR/WA is Manager of Right of Way Services at Mid-American Energy. He has been employed in the right of way field and, has been an IRWA member for 27 years.

Ken believes the networking opportunities and the educational courses are the most rewarding aspect of membership in IRWA. Prior to transferring to Chapter 41 four years ago he was a member of Chapter 12 in Illinois.

Ken and his wife Joyce have been married for 38 years. They have two sons, one in Iowa City and one in Phoenix; as well as three grandchildren. Ken loves to travel, golf and spend time with his family.



Only 6 hours of  
your time  
(minimum)

### YOUR COURSE HISTORY

Is now on the World Wide Web

[http://www.irwaonline.org/education/course\\_history.cfm](http://www.irwaonline.org/education/course_history.cfm)

You can now access your personal information and make changes. You can also view your course history. If there are courses missing or you would like to include courses prior to 1988 you may contact Annette Gray [atagray@irwaonline.org](mailto:atagray@irwaonline.org) or 310-538-0233, Extension 138.

## THE EDUCATION COMMITTEE

In response to the Chapter's input, we have put together a proposed schedule for classes our Chapter will offer in 2003. The schedule will depend on availability of instructors and if we have enough interest in each class.

- ?? Early April 2003: Senior Certification Course
- ?? Late April 2003: 803 Eminent Domain Law: Basics for ROW Professionals
- ?? May 2003: 700 Introduction To Property Management
- ?? August 2003: 802 Legal Aspects of Easements
- ?? September 2003:
  - 901 Engineering Plan Development
  - 902 Property Descriptions
- ?? November 2003: a 200 series course

For those of you interested in pursuing the SR/WA Certification—you should seriously consider attending the Senior Certification Course. It is a very intense review of all the ROW disciplines directly followed by the exams. So if you are close to completing your required coursework and are interested in testing for your SR/WA—this is a great opportunity to complete all of your testing needs. Look for more information to follow.

All courses are listed and described on the IRWA website at [www.irwaonline.org/education/course](http://www.irwaonline.org/education/course) or in the "right of way Magazine". It is also helpful to check to see which courses you will need to fulfill any certifications.

We are now looking for anyone interested in volunteering to be the Course Coordinator for any of these courses. Please email Amy Walter at [awalter@snyder-associates.com](mailto:awalter@snyder-associates.com) with your name and the course you are interested in coordinating by **FEBRUARY 17, 2003**. Remember—as Course Coordinator—you attend the course for free!

If you have any comments regarding the schedule, please feel free to contact Jana Jones at [itginsprations@yahoo.com](mailto:itginsprations@yahoo.com) or Amy Walter at [awalter@snyder-associates.com](mailto:awalter@snyder-associates.com). We welcome your input and hope to have many of you attend and promote the upcoming classes.

## REGION 3

### NEWS AND INFORMATION

#### Region 3 Spring Forum

**Nancy Halvorson, SR/WA, R/W-RAC, Region 3 Vice-Chair**

As your Region Vice-Chair, I would like to personally encourage members to make a real effort to attend this year's Spring Forum in Kansas City April 11<sup>th</sup>. This will be a very important meeting with last minute planning for how we can all help Chapter 5 make the Annual Educational Conference in Kansas City a great success. It will be an opportunity for you to get a "sneak peek" at the facilities where the conference is being held. The Forum is not being held at the same hotel, but some tours will be arranged so everyone can scope out the location. Kansas City needs lots of help and we need to all pull together and offer to help them in any way we can. An individual attending the Conference with even a few hours to spare could be a great help in some capacity to the conference committee. I'm sure the KC Host Committee will be present at the Forum to let us know where they still need people to help – please be generous with volunteering your time.

Elections will also be held at the Spring Forum. I am officially announcing my candidacy for Region Chair and ask the support of our Chapter. I've enjoyed serving at the Regional level the past 4 years and look forward to advancing to Chair.

Hope to see many of you in Kansas City.

#### Spring Forum Motel Information

Embassy Suites Hotel at KC Airport  
7640 NW Tiffany Springs Parkway  
Kansas City, MO 816-891-7788

KC will host Happy Hour on Thursday April 10  
Friday April 11 Forum -- 8:30 – 2:30

Rate Information is Forthcoming...watch your email or call either Nancy Halvorson or Shelly Whiteing for further information.

#### Voting By-Laws

**Nancy Halvorson, SR/WA, R/W-RAC, Region 3 Vice-Chair**

Some questions have come up recently that indicated not everyone knows the voting procedures for Region business such as elections. The following is from Section 6 of the Region 3 By-Laws as adopted and approved April 13, 1996:

*"In respect to any matter calling for a vote of the Regional Forum, each Chapter present shall be entitled to three votes regardless of the number of Chapter members attending such meeting. Other members present shall have a voice but no vote. A majority vote is required for passage.*

*Each Chapter's votes shall be cast one each by the Chapter President and the two International Directors. When an individual is both President and elected International Director, said individual shall be entitled to cast two votes. All votes must be cast either by the above referenced person or by the Chapter designee. Notice of such voting representation shall be submitted to the Chair prior to the Forum being called to order. It shall not be permissible for any person other than a Chapter President also serving as International Director to cast two votes.*

*In the event of a tie vote, the Chair may cast the tie breaking vote."*

## REWARD

**\$300** for just 6

hours (or more of your time)!!!

See page 7

## AUCTION

### Help Wanted



No Sales Experience  
Necessary...No Right of Way  
Experience Necessary...  
Excellent Benefits, Excellent  
Hours.

Benefits include Camaraderie, a **FREE shirt\***  
and up to **\$300\*\*** Registration Reimbursement  
for Education Conference expenses.

**Positions Available:** Receiving and  
Cataloging Items; Set-up; Room Staffing;  
Auction Staffing; Spotters for Live  
Auction; Payment Clerks and Merchandise  
Clerks, at the 49<sup>th</sup> Annual International  
Education Conference.

**Hours of Employment:** Minimum of 6 hours  
per person (guests and spouses welcome).

No one will be refused...Members must  
Register for the Conference.

If you have not yet volunteered your  
(minimum) 6 hours please contact Nancy  
Halvorson [nancy.halvorson@dot.state.ia.us](mailto:nancy.halvorson@dot.state.ia.us),  
or 515-239-1359 to sign up for this  
opportunity that may come only once in your  
lifetime.

If you have already volunteered your time  
(and/or, your spouse or guest) please also  
contact Shelly Whiteing at 515-239-1753 or,  
[shelly.whiteing@dot.state.ia.us](mailto:shelly.whiteing@dot.state.ia.us), to order  
your free shirt.



\*Free Shirt for each volunteer

\*\*Reimbursed to Chapter 41 Members Only.



**SPIRIT OF THE HEARTLAND  
CHAPTER 41  
PRESENTS  
2003 EDUCATION FOUNDATION  
AUCTION  
TUESDAY JUNE 17, 2003**

### SILENT AUCTION BIDDING

**5:00 – 6:30 p.m.**

**LIVE AUCTION**

**7:00 p.m.**

**Auctioneer: Judy Domy Bowen**

**(Please note: food will be served at the Live Auction)**

**Co-Chairs:**

**Nancy Halvorson, SR/WA**  
[nancy.halvorson@dot.state.ia.us](mailto:nancy.halvorson@dot.state.ia.us)  
515.239.1359

**Rita Rasmussen**

[ritar@cedar-rapids.org](mailto:ritar@cedar-rapids.org)  
319.286.5807

**L. Robert Dahlgren, SR/WA**

[l.dahlgren@dot.state.ia.us](mailto:l.dahlgren@dot.state.ia.us)  
515.239.1213

**Auction Item Receiving:**

**Saturday 14<sup>th</sup> & Sunday 15<sup>th</sup>**

**At Hyatt 9:00 – 4:30**

**Monday 16<sup>th</sup> noon – 4:30**

**Shipping Prior to Conference (preferable)**

**Bruce P. Reed, SR/WA**  
**2110 N.E. Todd George Road**  
**Lee's Summit, MO 64086**

Proceeds from the auction are  
for re-writing courses, presenting  
new pilot courses, developing  
"Hot Topics" presentations etc.

Remember, you will get a receipt  
for tax purposes...

Please help support this  
worthwhile cause!!!!

## REGION REPRESENTATIVE REPORTS

### LOCAL PUBLIC AGENCY COMMITTEE (ILPAC)

#### Rita Rasmussen, Region 3 Representative

On September 21 - 22, 2002, five ILPAC members met with other International Committees and IRWA members at the Hyatt Regency Hotel in Kansas City, Missouri.

The following ILPAC goals were reaffirmed:

1. Increased Membership: The ILPAC's goal is to foster a continued increase of ILPAC and interested member-at-large participation in the Committee's activities throughout the year.
2. Conference Topics and Speakers (Kansas City 2003) - For the 2003 Conference in Kansas City, the ILPAC has proposed the following six topics:
  - ?? Turning Assets into Cash - Old Procedures or New Options.
  - ?? EPA Brownfields Program - Views from Federal & Local Perspectives.
  - ?? APWA Utilities & ROW Committee Presentation (to be determined).
  - ?? Problems & Solutions re. Local Government Abandoned Real Property Tax Sales.
  - ?? U.S. Army Corps of Engineers Continuing Authorities Program (CAP).
  - ?? Environmental Challenges faced by Municipalities.
3. Outreach: reach out and canvass their colleagues and applicable professional acquaintances to join/rejoin the IRWA and participate in IRWA and LPA initiatives
4. ILPAC Manual: The ILPAC membership will be offered an opportunity to provide comment and offer suggestions on the composition of the LPA Manual.
5. '04 Conference: Suggestions for program/session ideas for the 2004 Conference to be held in Philadelphia, PA are to be received from members prior to the ILPAC's June meeting in Kansas City.

"As a representative of the ILPAC, I'll be attending the IRWA Federal Agency Update and Liaison Meeting scheduled for January 22-24, 2003 in Washington D.C. ILPAC has tentatively scheduled another committee meeting for March 8-9, 2003 in Dallas, Texas."

### INTERNATIONAL SURVEY COMMITTEE

#### Dan Shiflett, Region 3 Representative

The International Survey Committee is currently working on developing the following two new IRWA courses:

#### **MAPPING RIGHTS OF WAYS**

This course will illustrate the processes and procedures necessary to complete a set of maps that depict the real property rights to be acquired to accommodate design requirements. The target audience is anyone that performs land surveying, or prepares or works with ROW mapping.

##### Including:

- ?? ROW Map Preparation Process (Flow Chart)
- ?? Land Surveying Process
- ?? ROW Plans Preparation Process
- ?? Survey Technology
- ?? Federal ROW Plan Authorization
- ?? Resources

#### **SURVEYING FUNDAMENTALS**

This course will provide the basic understanding of modern surveying practice. The non-surveyor is the target audience. Anyone that has an interest in real property and would like to have a better understanding of what the land surveyors does would benefit from this course.

##### Including:

- ?? Definition of Surveying
- ?? Importance of Surveying
- ?? Types of Surveys
- ?? Measurements
- ?? Field Notes
- ?? Angles, Azimuths, and Bearings
- ?? Traversing
- ?? Geometry and Trigonometry
- ?? Areas
- ?? Map Projections & State Plane Coordinates
- ?? Horizontal and Vertical curves
- ?? Geographic Information Systems (GIS)
- ?? Global Position System (GPS)

The next meeting will be held March 29 in conjunction with the ACSM/APLS\* Conference (March 29-April 2) in Phoenix, Arizona.

The Survey Committee will be judging the annual ISC Mapping Contest at this meeting. We will also be discussing the new IRWA courses being worked on. The ISC will also host an IRWA booth at this conference, compliments of ACSM. "I worked the booth at last years conference and it went real well. I plan on attending this ISC meeting and working the booth again this year."

\*ACSM American Congress on Surveying & Mapping  
APLS Arizona Professional Land Surveyors Association

## December Chapter Meeting And Installation Banquet



**Chapter Board Meeting**

**Bob Dahlgren, PDC Chair**

**Presenting Relocation Certification Plaques**



**Don Corrigan**



**Bernard B. Banker, SR/WA**



**Tim Greenwood**



**Nancy Halvorson, SR/WA**



**Shelly Whiteing, SR/WA**



**Region Vice-Chair Nancy Halvorson Administers Oath to President Bernard Banker, SR/WA, President-Elect Shelly Whiteing, SR/WA and Two-Year Director Rita Rasmussen**



**Jo & Ken Boatright and Bernie Banker**



**Rita Rasmussen, Scott & Jana Jones and Mark Halvorson**



**Deane Davenport, Gary Long and Kim Davenport**



**BEN FOOTE TRIO  
Left to right: Ben Foote, Alex Foote, and Tim M. Greenwood**

**Evening's Drawing Winners:**

**\$1000 IRWA Expense Reimbursement:**

Steve Chapman, SR/WA

**2003 Dues Payment:** Dan Shiflett

**IRWA Portfolios:** Don Corrigan

Jim Diemer

Anne King

Brenda Martin

Bernie Banker

## Member News & Information:



### CONGRATULATIONS

\$50 Door Prize Winner

December Meeting

Shelly Whiteing

*(You could be the winner in March!!!)*



### MEMBERSHIP NEWS

Chair Timothy Greenwood

NEW MEMBER

**Brian K. Knights, Mid American Energy**

Welcome--

We look forward to your membership.



### CERTIFICATIONS

Bernard B. Banker, SR/WA

Timothy Greenwood

Steve Chapman, SR/WA

**All have been certified in Relocation Assistance**

Congratulations, Bernie, Tim and Steve!



We need your help at the IRWA Education Auction...

Please call Nancy at 515-239-1359 or email her at [Nancy.halvorson@dot.state.ia.us](mailto:Nancy.halvorson@dot.state.ia.us) TODAY to volunteer your time



### Negotiation Tip

Edward Opstein, SR/WA, MPA

During the Revolutionary War, most Americans were not for independence and some were for staying as a British colony. The small, devoted patriots who were determined to be free stayed focused on their goal and set aside their differences to achieve it. A slogan that became popular was "We hang together or we hang separately."

That is true for all the different people who come together to achieve a project. In right of way, there are specialists in acquisition, relocation, appraisal, title, legal, engineering and many consultants. Each has a unique role and an important part of the project. If everyone gives respect to the others and acts as a partner, the entire team wins. In every negotiation, there are many people behind the scenes who have an important role in the overall success. Even if everyone is doing different things, if they stay focused on the goal, everyone wins. If they don't stay together, they hang separately. *Stay focused, do your best, support the entire team.*

### DID YOU KNOW?...



**IRWA provides scholarship assistance through the SARPA Scholarship program?**

The child of any IRWA member is eligible.

To obtain an application go to <http://www.irwaonline.org/forms/> and download the SARPA Application form

Winners are notified at the Annual Educational Conference in June.

## International Right of Way Association

"Spirit of the Heartland" - Iowa Chapter 41



Minutes of Business Meeting – December 14, 2002

Stoney Creek Inn– Johnston, Iowa

President Bernie Banker called the meeting to order at 2:34 p.m. Fourteen members were in attendance.

Secretary's Report: Bernie Banker distributed the minutes from the September business meeting in Secretary Joe Anderson's absence. A motion to approve the minutes was made by Bob Dahlgren and seconded by Rita Rasmussen. Motion approved.

Treasurer's Report: Shelly Whiteing distributed The Treasurer's report in Treasurer Steve Chapman's absence. The report indicated a current balance of \$24,028.41. A motion to approve the report was made by Nancy Halvorson and seconded by Rita Rasmussen. Motion approved.

### Committee Reports

Professional Development: Chair Bob Dahlgren reported that Tim Greenwood and Bernie Banker have received their certification in Relocation Assistance. Steve Chapman's certification in Relocation Assistance is in progress.

Education: Jana Jones reported that the request for input from the membership for educational offerings was sent out in the November newsletter. Seven comments were received. Tentative 2003 course offerings and target dates are:

?? SR/WA Review Course	February or later
?? 803-Eminent Domain Law Basics	March
?? 901-Engineering Plan Development & Application	May
?? 902-Property Descriptions	May
?? 802-Legal Aspects of Easements	July
?? Communications/Negotiations Course (200 series)	September

The consensus of those in attendance was that we might not be able to brochure the review course in time to present it in February so the date will be firmed up later.

### Old Business

Chapter Course Presentations: Brenda Martin reported that Relocation Courses 504 and 505 were well attended with 24 and 18 participants, respectively. Rita Rasmussen reported that 20 people attended Course 800, Principles of Real Estate Law.

Kansas City Auction Update: Nancy reported that she attended a conference-planning meeting in Kansas City on December 13<sup>th</sup>. After the first of the year Nancy, Rita and Bob will need to send letters to all IRWA chapters requesting donations for the auction. Letters will be sent to Chapter presidents and one other member of the chapter to ensure that the chapters take action.

Donated items will be shipped to Bruce Reed and then the Friday prior to the conference we will need to move the auction items to the convention center.

She reported that Fred Cirksena has the auction software operating and ready to go.

A discussion was held on the daily personnel needs and the minimum hours each person should work in order to receive a shirt and monetary assistance for the conference. It was agreed that assistance would be consistent even if the member could only attend a portion of the conference.

It was also agreed that the executive board would meet to work out these specifics in the near future.

Shirts: The chapter previously voted to provide a shirt to those who will be working at the auction. Shelly Whiteing provided cost information and samples of different styles of shirts. It was agreed to purchase the Cross Creek sports shirts in the color of teal at a cost of \$ 22-24, depending on size. After more discussion it was agreed that each shirt would be stitched with "Spirit of the Heartland, Iowa Chapter 41". We will also add a nametag, ribbon or some other form of temporary identification that we are sponsoring the auction. Non-chapter members who plan to assist us in working the auction will also be furnished with a shirt.

Recognition Gifts: Nancy reported that, after consulting with Bernie Banker, she ordered 48 IRWA portfolios from International at \$5 each. A portfolio was passed around for everyone to see what they are. After discussion, it was agreed to include five portfolios in the drawing at the Christmas banquet later in the evening and to offer them to the membership at \$10 each.

Certification and Professional of the Year Plaques: Nancy has obtained plaques for those who have received certification in the various right of way disciplines. Bob Dahlgren, Chair of the Professional Development Committee, presented Don Corrigan his plaque. The others will be presented at the banquet.

The Professional of the Year plaques for Nancy Halvorson (2001) and Rita Rasmussen (2002) will be ordered in the near future.

Budget: Shelly presented a proposed budget prepared by Treasurer Steve Chapman. The section concerning classes was discussed at length. Many people thought that we had netted far more than \$2,130 amount shown in the budget for the four courses that were held during 2002. All agreed that it is difficult to reconcile these numbers without further explanation from Steve.

Bernie Banker expressed a concern that Steve is apparently not itemizing deposits so that we know the sources of our income.

Shelly Whiteing and Rita Rasmussen, previous chapter treasurers stated that they did itemize deposits when they held the position. Bernie will visit with Steve to try to reconstruct a deposit ledger and ask Steve to provide further information at our March meeting.

### **New Business**

Auction Item: Jim Diemer has contacted Krauss Furniture and Clock factory in South Amana to gather information on clocks. He provided pictures, descriptions and prices of various styles of clocks. He stated that it takes up to four months to receive a clock after ordering it.

Several other ideas were discussed including another jewelry box or furniture from the Amanas, ordering a handmade quilt or other items we have previously donated. Most people felt we've had good acceptance of the Amana items and with the conference being held here in the Midwest that we should do this again and splurge on something nice to "go out with a bang" with our auction sponsorship.

The following motion was made by Nancy Halvorson, seconded by Jana Jones and approved:

"To authorize Jim Diemer to spend up to \$500 in chapter funds to purchase an Amana clock for donation of Iowa Chapter 41 to the 2003 auction in Kansas City."

IRWA Board Briefs: Kerry Stackpole, Interim Executive Vice President, in an effort to keep us informed on the activities and events of the association, is distributing e-mail twice a month entitled "IRWA Board Briefs". Bernie Banker distributed copies of the first two reports to everyone.

Drawing: Shelly Whiteing was the winner of the drawing for the \$50 door prize. The names of members attending today's meeting will be included in the drawing for the \$1,000 grand prizes and the "free membership" Second Prize at the 2003 banquet.

A motion to adjourn the meeting was made by Jana Jones, seconded by Patti Simons and approved at 4:21 p.m.

Respectfully submitted,  
Bernie Banker, President  
Filling in for Joe Anderson, Secretary

# MARCH CHAPTER MEETING

*Tic Toc Restaurant*

716 Keeler Street, Boone

**Thursday, March 13, 2003**

5:00 p.m. *Business Meeting*

*Dinner following Meeting*

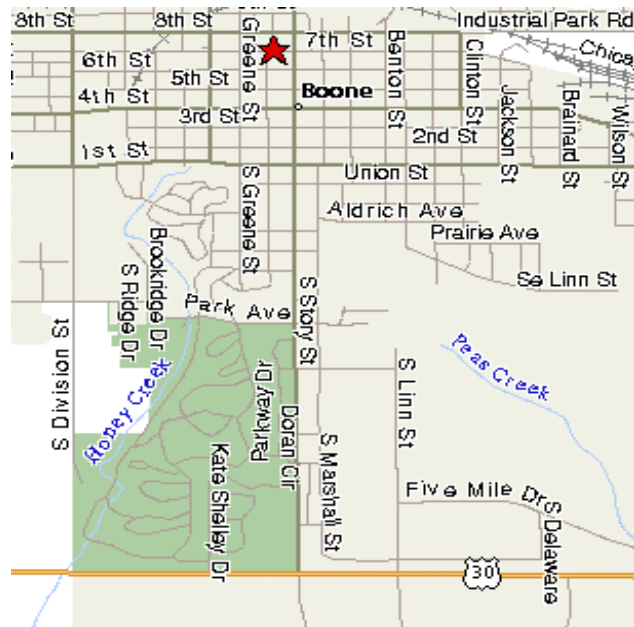
*(You may order off the Menu)*

**There will be NO MEETING on Friday.**



Directions from Highway 30:

**North on Story Street  
West on 7<sup>th</sup> Street  
North on Keeler Street**



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### Chapter 41

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DEADLINE FOR MAY ISSUE

April 15, 2003

Your articles and/or suggestions are always welcomed.

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