

Meeting Minutes
Region 3 Spring Forum
Sioux Falls, SD
Friday, April 15, 2005

Meeting called to order 8:30 a.m. by Region Chair Nancy Halvorson, SR/WA

Welcome remarks from Ken Brilz, Chapter 72 President

Officer roll call, and vote roll call - all chapters represented

- Chapter 5 – Bruce Reed, Melissa Wurtz (two votes)
- Chapter 20 – Craig Knudsen, Paul Gustafson (three votes)
- Chapter 37 – Sara Hernandez, Darryl Knobbe (three votes)
- Chapter 41 – Shelly Whiteing, Jim Diemer (three votes)
- Chapter 72 – Ken Brilz, Bob Krava, Mike Murray (three votes)
- Chapter 78 – Jim Shotkoski (absent), Paul Farrell (one vote)

Fifteen (15) votes total

Introductions

- Jim Finnegan, SR/WA, IEC Secretary/Treasurer, special guest
- Juan Zaragosa, IEC Candidate, special guest

Region Secretary/Treasurer Report, Craig Poorker – balance of \$4475.43
Vote to approve

Chapter Reports

- Should be on line www.irwregion3.org in next few days

International Committee Reports

- Nominations & Elections – Darryl Knobbe
 - Jack Borgmeyer, SR/WA, is candidate for Balfour Award.
 - Need nominees for SARPA scholarship.
 - Jack Borgmeyer, as Balfour finalist, and the Region Professional of the Year, will be recognized at Tuesday Awards Banquet in Toronto.
- Education Foundation – Bruce Reed, SR/WA
 - New fund request from IEC and IPDC – proposal for rewriting 51 courses in next couple years - \$200,000

Professional Development Committee – Jack Borgmeyer, SR/WA

- Also talked about rewriting of courses.
- Conducting instructor initiative; reviewing qualifications of instructors;
- Course delivery issues between HQ and Kinko's;
- URA and Relocation courses are being updated;

Asset Management – Judi Sorenson

Region 3 is only region to have Asset Management Chair in every chapter;

They're preparing a canned presentation for chapters to use;

Need Region 3 representative to replace Judi, as she has been appointed International Asset Management Committee Vice Chair.

Environment – no report

Local Public Agency – Ed Opstein

Successful LPA Conference in Des Moines;

They're working on developing a presentation on "What is the LPA?"

Also encouraging outreach at different agency meetings, i.e. local chapter should have a booth at different events.

Membership Committee – Joanie Miller

Talked of the tele-conference of Membership Chairs;

Two presentations at International Conference in Toronto;

Pipeline – sent by Marvin DeJear

Relocation – Bob Merryman, sent report

Survey – Dan Shiflett; working on two IRWA survey courses;

Transportation – Don Corrigan, nine presentations in Toronto;

Utilities – Jim Diemer; looking at preparing courses for utilities;

Farm Bill affects utilities, and still trying to determine what the effects may be.

Valuation – no report; lack of communication at International level.

Region Education Report – Jack Holt

Need constant communication between Chapter Education Chairs and Region Vice Chair to eliminate conflict on course schedules. Courses are listed on Region 3 website (www.irwaregion3.org);

Try to maintain three-year tentative education schedule;

Nancy Halvorson talked of responsibilities of chapter officers;

Need to get tax information to HQ SOON after January of each year.

Report from IEC Secretary/Treasurer Jim Finnegan, SR/WA

Region Nominations and Elections – Pat Cairns, SR/WA

Proposed Region 3 bylaw change/amendment; last updated in 1996;

Pat Cairns makes motion to amend Region 3 bylaws to add a sentence at the end of Para VI:

"Should a chapter president not attend the Forum, that chapter may designate a person to vote in place of the president and thereby retain the three (3) chapter votes; however, the person voting in place of the president may not also vote as a Director." Motion by Bob

Krava, seconded by Paul Gustafson; no further discussion, and passed unanimously.

Election of Region 3 Officers

Judi Sorensen has removed her name from running for Region 3 Secretary/Treasurer.

No nominations from floor. Nominations closed; Pat Cairns makes motion to close nominations, Judi Sorensen seconds, passed unanimously;

Candidate statements from Randy DeGeorge and Rita Rasmussen

Rita Rasmussen elected Secretary/Treasurer.

Election of Vice Chair – Pat Cairns moves to close nominations, second by Bruce Reed; Craig Poorker, elected unanimously

Election of Chair – Pat Cairns moves to close nominations, second by Bruce Reed; Jack Holt, elected unanimously.

Discussion of website; Nancy asks that we please check message board more often. Report from Vicki on updates of website design, and information; get information to Vicki as soon as possible.

Report from Jim Finnegan, SR/WA, IEC Secretary/Treasurer

Lunch break

Report from Jim Finnegan (cont.)

Funding of Committee Reps

One application so far; Ed Opstein is asking for funding – still has \$100 still available to him. We will discuss at Fall Forum increasing from \$250.00 for reimbursement.

Professional of the Year

Nominees:

Chapter 5 Melissa Wurtz

Chapter 20 Craig Poorker

Chapter 37 Tom Hewlett

Chapter 41 Dan Shiflett

Chapter 72 Bob Larson

Chapter 78 Joel Walker

Region 3 Professional of the Year – Craig Poorker

Education Foundation report – Bruce Reed

Funding request for examining every course
Review of education program – strategic direction of IRWA
Seeking increased contributions from chapters for the improvement of
education programs.
Education Reform Plan
Instructor training, technology in classroom
Improve course materials
\$200,000 cost to rewrite courses, completed by end of 2006.

Donations to be voted on

Memorial for Howard Armstrong
Paws for Life and to Education Foundation
Request of \$250 per chapter
\$500 contributed by Chapter 78
Make checks payable to IRWA Region 3
\$500 from Region 3
One large check will be presented from Region 3

Golf Tournament

\$300 from each chapter; \$500 from Region 3; One large check will
be presented from Region 3.

Children's Hospital Book drive at Conference in Toronto – bring books, videos for
individual contributions, especially for teens.

Fall Forum 2005

Bloomington, MN, at Holiday Inn Select Minneapolis Airport Mall of
America; October 14, 2005; Course 603 day before. On website soon.

LPA Conference review – Rita Rasmussen and Ed Opstein

Very successful conference
Available to chapters to put on themselves
Excellent feedback from attendees
Article forthcoming in *right of way*

IEC Candidates

Juan Zaragosa of Region 2, Chapter 39, made presentation

Auction last night brought in \$1725, presented by Chapter 72 President Ken
Brilz. Thanks to auctioneer Ed Schwab.

Motion by Bruce Reed, second by Shelly Whiteing to adjourn. Adjourned at 3:00
p.m.